



## Colbi Technologies

Providing Account-Ability Tools & Training

Stuart Markey, Executive Director, Facilities Planning & Construction  
San Diego Unified School District  
4860 Ruffner Street  
San Diego, CA 92103

[ Date ]

[ Name of Chair ], Chair, Independent Citizens' Oversight Committee (ICOC)  
San Diego Unified School District  
4860 Ruffner Street  
San Diego, CA 92103

**RE: ICOC CONSULTANT  
PROPOSAL FOR SPECIFIC TASK SUPPORT**

The [ Subcommittee Name ] Subcommittee of the ICOC has requested the following support activities be completed. Colbi Technologies proposes to complete the following work for a cost not to exceed the amounts listed. The below amounts when added to previously authorized work do not exceed the total amount authorized by our contract. Actual costs for approved work will be based upon actual hours expended at hourly rates. Colbi Technologies will proceed with the below work as appropriate upon receipt of a notice to proceed.

Title	Description	Amount Not to Exceed
[ Title of Work ]	[ Discription of Work ] <ul style="list-style-type: none"><li>• [ Detail ]</li><li>• [ Detail ]</li></ul>	\$[ Amt ]

**Requested by:**

[ SUBCOMMITTEE NAME ]

By: \_\_\_\_\_  
[ Name of Subcommittee Chair ], Subcommittee  
Chair

Date: \_\_\_\_\_

**Submitted by:**

COLBI TECHNOLOGIES, INC.

By: \_\_\_\_\_  
Consultant

Date: [ Date ]

**Approved:**

INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE

By: \_\_\_\_\_  
[ Name of Chair ], Chair ICOC

Date: \_\_\_\_\_

**Approved:**

SAN DIEGO UNIFIED SCHOOL DISTRICT

By: \_\_\_\_\_  
Stuart Markey, Executive Director, FPC

Date: \_\_\_\_\_

cc: file, [ Name of Subcommittee Chair ]